



THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Head Office: Bikash Bhavan (2nd Floor, East Block),
Bidhannagar, Kolkata-700091.

Memo no.349/WBCROS/BB/2021

Date. 08/09/2021

Notice for M.P (S.E), June - 2021

Considering Prevailing the Covid -19 pandemic situation and as per Govt. order of School Education Department, Govt. of West Bengal vide order no.52/Basic/79-Basic/2019(ptl), dated 08.09.2021 or current order issued by School Education Department , Govt. of West Bengal , the Co ordinators & learners of all study centres under the West Bengal Council of Rabindra Open Schooling are requested to follow the necessary directions & steps in day to day works for conducting M.P (S.E), June 2021 which are given below

- i) As per order no. 52/Basic/79-Basic/2019(ptl), dated 08.09.2021 or current order all examinations regarding M.P (S.E), June - 2021 will be held through **own study centre of their candidates** in the following system where guardians/candidates would **collect the question papers & Blank Answer Scripts from their respective study centres, write answers at their home and submit the answer scripts on the next day to the study centres.**
- ii) In this Covid – 19 pandemic situation all postponed M.P.(SE), June 2021 examinations will be held through study centre on & from 22.09.2021. So all candidates are requested to communicate with their respective study centre by phone/email/ or any other online mode regarding their examination.
- iii) No Candidates will be allowed to sit examination without Admit card in any situation.
- iv) All Co-ordinators /authorised person of study centre are requested to collect a) Descriptive Roll b) Absentee's form c) Top sheets d) Blank Answer script format for Xerox e) Envelops for packetings etc M.P.(SE), June 2021 on and from 10.09.2021 (11.09.2021 & 12.09.2021 are open) onwards from the office of WBCROS at Bikash Bhavan for South Bengal Region & Rahul Sanskritayan for North Bengal Region. The same Descriptive Roll of all subjects and other necessary papers (a to e) will be printed one copy & Xerox two copies 7 days before the starting of Examination, which will be supplied by the WBCROS through online (email). Candidates / guardians will sign in respective Descriptive Roll, when he/she will submit the written Answer script.
- v) As per Examination programme it is requested that the question papers on each day will be supplied to the candidate 1 hr before the commencement of the examination through online /offline from their respective study centre by the Co-ordinators as well as guardians /candidates are requested to collect the question papers from the study centre on each day 1hr. before the commencement of examination maintaining Covid 19 pandemic protocol. Where it is stated that question papers on each day of examination will be supplied to the study centre 3hrs. Before the commencement of examination each day through online by the WBCROS for photo copying/printing.
- vi) **Candidates are requested to write answer at their home in specific format of Blank Answer script in schedule time period.** Format of Blank Answer script will be supplied to the study centre through online 7days before the starting of examination and Xerox copy of Blank Answer script will be supplied to the candidates by the study centre in proper & convenient time maintaining Covid -19 pandemic protocol . **No candidate is allowed to write their answer scripts at the premises of the study centre .**
- vii) Guardians/Candidates are requested to submit their (examinee) written answer script within 24 hrs. After the end of examination to the study centre during working hour maintaining Covid-19 pandemic protocol and candidates/ Guardians are requested to sign in specific place of subject's Descriptive Roll, when written Answer script is to be submitted at study centre. Co-ordinator are requested kindly seal & pack all subject wise and Examinations wise written answer scripts in A4 size envelops along with Top sheets (given by Council),Format of Top sheet & Blank Answer Scripts Format will supplied to the study centre by WBCROS through online .
- viii) Subject wise i)Two copies of signed Descriptive Roll, ii) Two copies of Top sheets, iii) Two copies of Absentee list iv) sealed packets of answer scripts, will be collected by the Council/submitted by the study centre within 2 days after the end of all examinations.
- ix) The HM/TIC/Co-ordinator (any one) will act as the Officer-in- charge of the concerned Exam Centre.

**** The Co-ordinator of all study centres under the WBCROS are requested to follow & maintain the Govt. orders & Guidelines issued by the Govt. of W.B. for the prevention the spread of Novel Corona virus (COVID -19).**

Azaghi 08/09/2021

Secretary

The West Bengal Council of Rabindra Open Schooling



THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Head Office: Bikash Bhavan (2nd Floor, East Block),
Bidhannagar, Kolkata-700091.

Memo no: 351/WBCROS/BB/2021

Date: 08/09/2021

Special Instructions for Madhyamik Pariksha (Secondary Examination), June 2021

In continuation of the previous instruction, vide memo no.349/WBCROS/BB/2021 dated.08/09/2021 the Co-ordinator of all Study Centres under WBCROS are requested to follow the instructions –

- i) **As per Govt. order no.52/Basic/79-Basic/2019(PTI), dated 08.09.2021** issued by School Education Department, Govt. of West Bengal, all examinations regarding M.P (SE), June 2021 will be held through **own Study Centre of their candidates in the following system where guardians/candidates would collect the question papers & Blank answer Script from their respective Study Centres, write answers at their home and submit the answer scripts on the next day to the Study Centres.**
- ii) **No candidates will be allowed to sit for the examination hall in Study Centre's premises i.e. no candidate is allowed to write their answer scripts at the premises of the study centre. If found that any candidate(s) is/are allowed to sit for the examination hall in Study Centre's premises, the Examination of said subject(s) or entire examination of the candidates(s) will be treated as cancelled by the council.**
- iii) **No written answer scripts will be received /collected without showing his/her Admit Card.**
- iv) Guardians/Candidates will sign in D.R at the time of submission of written answer script in the bottom of the printed Examinee's name in subject wise respective candidates of D.R.
- v) Subject wise Question Paper(s) will be sent by WBCROS to the Study Centre one day before the respective subject wise examination e-mail of the Study Centre.
In this context, all Co-ordinators of all Study Centres are requested to **collect & store (keep) the same (Question Papers) maintaining confidentiality in your own custody** and distribute the same (Question papers) to the guardians/examinees in proper Examination's date & time.
It is also further requested to the Co-ordinators of all Study Centre kindly collect & store (keep) the written subject wise answer scripts till the end of all examinations in your own custody maintaining confidentiality & it will be collected /submitted within 2 days after the end of all examinations at our official warehouse (Ramendra Sundar,Tantuj Bhavan, DD-18/4, 6th floor, Bidhannagar, Kolkata-700064.)
- vi) All Co-ordinators, examinees & learners under the WBCROS are requested to follow our **website (www.wbcros.in)** in **EXAMINATION icon of the Title Bar** regarding the (i) Exam Schedules (ii) Exam Instructions (iii) Blank Answer scripts (iv) Sp. Exam Notices (v) Exam Question papers etc. for the M.P (SE) June 2021. It is also further requested to the Co-ordinators to kindly follow the e-mail id of your study centre day to day on & from 08.09.2021 onwards up to end of all examinations of M.P(S.E.), June 2021 regularly maintaining confidentiality in your own safe custody.
- vii) Regarding said exam Help Desk no – 033-2358-7102/ 033-2321-3261/9903520937/9903520984/9903621956/9903520947
- viii) AS per our Financial Support & Assistance given to the Study Centre for conducting M.P (SE), June 2021 vide memo no 352/WBCROS/2021 dated 08.09.2021 respectively, it is informed that the Study Centre which has total no. of candidates of all subject is above or equal to 20 will be given Financial Support & Assistance on their incurred expenditure on per day basis as per our Financial Instruction or actual expenses incurred by them whichever is lower.
- ix) All Co-ordinator/officer-in-Charge of examination centres are requested to send examination report through email (enclosed scanned subject wise Top Sheet) day to day i.e. next day after the end of commencement date of said exam.

A. S. Ghosh 08/09/2021

Secretary

The West Bengal Council of Rabindra Open Schooling

