



# THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Head Office : Bikash Bhavan (2<sup>nd</sup> Floor, East Block),  
Bidhannagar, Kolkata-700091.

Memo no : 314/WBCROS/BB/2021

Date: 04/01/2021

## NOTICE

### M.P (S.E), June & December 2020 & H.S Examination 2020

Considering Prevailing the Covid -19 pandemic situation and as per Govt. order of School Education Department, Govt. of West Bengal vide order no – 607-SE/EE/10M-84/12(shadow) 2<sup>nd</sup> part, dated – 23/12/2020, issued by School Education Department , Govt. of West Bengal , the Co ordinators & learners of all study centres under the West Bengal Council of Rabindra Open Schooling are requested to follow the necessary directions & steps in day to day works for conducting M.P (S.E), December 2020 along with M.P (S.E), June 2020 & H.S Examination – 2020, which are given below

- i) As per order no 607-SE/EE/10M-84/12(shadow) 2<sup>nd</sup> part, dated – 23/12/2020, all examinations regarding M.P ( S.E), December 2020 along M.P (S.E), June – 2020 & H.S Examination 2020 will be held through **own study centre of their candidates** in the following system where guardians/candidates would collect the question papers & Blank Answer Scripts from their respective study centres, write answers at their home and submit the answer scripts on the next day to the study centres.
- ii) In this Covid – 19 pandemic situation all postponed examinations will be held through study centre on & from 18/01/2021 for M.P (S.E), December 2020 along with M.P ( S.E), June – 2020, on and from 02/02/2021 for H.S Examination 2020. So all candidates are requested to communicate with their respective study centre by phone/email/ or any other online mode regarding their examination.
- iii) No Candidates will be allowed to sit examination without Admit card in any situation.
- iv) All Co-ordinators /authorised person of study centre are requested to collect a) Descriptive Roll b) Absentee's form c) Top sheets d) Blank Answer script format for Xerox e) Envelops for packetings etc for **M.P (S.E), June & December 2020 & H.S Examination 2020** on and from **07.01.2021** onwards from the office of WBCROS at Bikash Bhavan for South Bengal Region & Rahul Sanskritayan for North Bengal Region, also Descriptive Roll of all subjects and other necessary papers (a to e) will be printed one copy & Xerox two copies 7 days before the starting of Examination, which will be supplied by the WBCROS through online (email). Candidates / guardians will sign in respective Descriptive Roll , when he/she will submit the written Answer script.
- v) As per Examination programme it is requested that the question papers on each day will be supplied to the candidate 1 hr before the commencement of the examination through online /offline from their respective study centre by the Co-ordinators as well as guardians /candidates are requested to collect the question papers from the study centre on each day 1hr. before the commencement of examination maintaining Covid 19 pandemic protocol. Where it is stated that question papers on each day of examination will be supplied to the study centre 3hrs. Before the commencement of examination each day through online by the WBCROS for photo copying/printing.
- vi) **Candidates are requested to write answer at their home in specific format of Blank Answer script in schedule time period.** Format of Blank Answer script will be supplied to the study centre through online 7days before the starting of examination and Xerox copy of Blank Answer script will be supplied to the candidates by the study centre in proper & convenient time maintaining Covid -19 pandemic protocol . **No candidate is allowed to write their answer at the premises of the study centre .**
- vii) Guardians/Candidates are requested to submit their (examinee) written answer script within 24 hrs. after the end of examination to the study centre during working hour maintaining Covid-19 pandemic protocol and candidates/ Guardians are requested to sign in specific place of subject's Descriptive Roll, when written Answer script is to be submitted at study centre. Co-ordinator's are requested kindly seal & pack all subject's wise and Examinations wise ( December 2020 & June 2020 separately), written answer scripts in A4 size envelopes, Top sheets (given by Council ) Format of Top sheet & Answer Format will supplied to the study centre by WBCROS through online .
- viii) Subject wise i)Two copies of signed Descriptive Roll, ii) Two copies of Top sheets, iii) Two copies of Absentee list iv) sealed packets of answer scripts, will be collected by the Council/submitted by the study centre within 5 days after the end of all examinations.

**\*\* The Co-ordinator of all study centres under the WBCROS are requested to follow & maintain the Govt. orders & Guidelines issued by the Govt. of W.B. for the prevention the spread of Novel Corona virus ( COVID -19).**

*Abanish 04/01/2021*

Secretary

The West Bengal Council of Rabindra Open Schooling



**THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING**  
**Bikash Bhavan (2<sup>nd</sup> Floor, East Block), Bidhannagar, Kolkata-700091**

*Application Form for permission for the help of Amanuensis with Extra Time for the Visually /Physically handicapped candidates for Madhyamik Pariksha (Secondary Examination) June/ December/Uchcha Madhyamik Pariksha(Higher Secondary) 2020*

To  
 The Secretary,  
 The West Bengal Council of Rabindra Open Schooling  
 Bikash Bhavan, Kolkata-700091

Attested Stamp size Photograph of the Examinee
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Attested Stamp size Photograph of the Amanuensis (No-1)
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Attested Stamp size Photograph of the Amanuensis (No-2)
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Through the Study Centre .....  
 Sir,

I am a Visually handicapped/ Orthopaedically indisposed candidate and my Registration No. is.....  
 (attested copy of medical certificate issued by appropriate authority is enclosed herewith). I shall appear at the Madhyamik Pariksha  
 (Secondary Examination) June/December/ Uchcha Madhyamik Pariksha (Higher Secondary) 2020.

I am therefore, eligible to get the help of an Amanuensis with extra time of 30 minutes. I am enclosing two (2) copies of my  
 photograph and my selected Amanuensis for your kind consideration.

Yours faithfully,

.....  
 L.T.I/ Signature of the Examinee

1).Name.....  
 Name of the School of Amanuensis.....  
 Index No.....Student of Class..... as per enclosed certificate  
 Signature of the Amanuensis

2).Name.....  
 Name of the School of Amanuensis.....  
 Index No.....Student of Class..... as per enclosed certificate  
 Signature of the Amanuensis

Enclosed:

1. As stated
2. Certificate from the respective H/M of the School of which the Amanuensis is a student.
3. Attested copy of the Examinee's Registration card.

**N.B. The selected Amanuensis must not be a student of a higher class than IX or XI for Madhyamik and Higher Secondary Examination respectively.**

.....  
 Counter Signature of the Coordinator  
 with seal and date

*For Office Use Only*

**THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING**  
**Bikash Bhavan (2<sup>nd</sup> Floor, East Block), Bidhannagar, Kolkata-700091**



To  
 The Coordinator  
 .....

Attested Stamp size Photograph of the Examinee
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Attested Stamp size Photograph of the Amanuensis (No-1)
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Attested Stamp size Photograph of the Amanuensis (No-2)
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**Subject: Permission for Amanuensis and extra time of 30 minutes**

Srt/Smt.....Registration No.....  
 of Madhyamik Pariksha (Secondary Examination) June/December/ Uchcha Madhyamik Pariksha (Higher Secondary Examination)  
 2020

Name of the Amanuensis 1)Sri/Smt.....2)Sri/Smt.....  
 Sir/Madam,

With reference to your prayer dated..... on the above subject Amanuensis with extra time of 30 minutes is  
 granted in connection with the Madhyamik Pariksha (Secondary examination) June/December/ Uchcha Madhyamik Pariksha  
 (Higher Secondary Examination) 2020.

Secretary  
 The West Bengal Council of Rabindra Open Schooling